



Community Development Worker

Part Time – 21 hrs per week

Work hours 9am to 4.30pm 3 days per week, on days to be negotiated

Fixed Term Contract to 30 June, with potential for extension depending on funding

We are seeking to employ a qualified and experienced professional with a passion for community work and demonstrated commitment to social justice principles, to take up a varied and exciting role in a busy and culturally diverse community centre in South- Western Sydney.

The Community Development Worker position aims at developing and delivering relevant programs and activities for disadvantaged and vulnerable community members, including CALD communities, with a focus on children 6-18, youth, women and the aged. You will collaborate both internally and externally with community groups and networks to build community capacity.

You **must** have community development experience, including the ability to identify community needs, plan and develop community projects and work with people from culturally and linguistically diverse backgrounds.

To apply for this position, please submit a written application addressing each of the following Selection Criteria.

Essential:

- Relevant tertiary qualifications in social or welfare related fields, with at least 5 years continuous employment experience in the community sector
- Previous Community Development Experience
- Skills in needs identification processes including, research, community consultations, literature reviews, examination of local data etc.
- Experience in developing new community projects and applying for funding
- Demonstrated ability to manage multiple projects with strong planning, organizational and co-ordination skills and the ability to meet deadlines
- Demonstrated experience recruiting and managing volunteers
- Ability to work as an effective team member
- Excellent interpersonal, written and spoken communication skills and an ability to establish and maintain collaborative partnerships with stakeholders.
- Excellent computer skills and ability to use Microsoft applications, social media platforms etc
- Knowledge of current child protection legislation and WH&S

- Current driver license and access to a comprehensively insured vehicle.

Desirable

- Bilingual/bicultural skills.
- Experience in working with people from culturally and linguistically diverse backgrounds.
- Ability to work after hours if required

How to apply

You must submit the following documents for your application be considered. Failure to submit any of the listed documents will automatically render your application invalid.

1. A current Resume'
2. A cover letter
3. A Statement of Selection Criteria, describing how you meet each point of the Essential and Desirable Criteria .

Child protection legislation requires preferred applicants to be subject to WWCC checks and police checks

Applicants must be Australian Citizens or have Permanent Resident Status

For an information package please email: info@gacc.org.au

Applications close 9am Monday 31 January 2022

Salary and Conditions:

Social, Community, Home Care and Disability Service Industry (SCHCADS) Award, NSW.

Salary based on Level 4 of the Award. Starting salary is dependent on experience and qualifications.

What we offer

- Supportive and professional team environment
- Transparent, Inclusive and Cohesive work culture
- Staff development & access to training opportunities
- Work in the Greenacre CBD
- Paid Christmas leave
- On site car park

About the organisation – Greenacre Area Community Centre (GACC) is a not-for-profit community organisation offering a range of services and programs to the local communities of Greenacre, Chullora, Mt Lewis and the wider Canterbury Bankstown Local Government Area.

We receive TEI funding and other funding to implement programs that support the local community.

We have been in operation since the late 90's. Our work centres around providing community capacity building programs for the whole community, with a particular focus on children, young people, families and socially isolated or disadvantaged communities.

GACC has built strong local networks and collaborates with other agencies to increase community access to services.

We have a committed, professional and supportive management committee.

Key responsibilities

- To work closely with the community, local service providers and other key stakeholders to identify local needs and develop strategies
- To support and grow the centre's TEI community strengthening activities
- To develop community partnerships to enhance service delivery for the program's target groups
- To recruit, train and support volunteers to support the community strengthening programs
- To recruit teachers/ facilitators to facilitate centre- based activities
- To develop appropriate promotional strategies to assist in connecting the community to programs
- To meet contractual obligations to the funding body, including meeting annual client targets and data collection requirements,
- To comply with all centre policies, procedures and code of conduct

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