



PART TIME POSITION

DEADLY BEGINNINGS, DEADLY FUTURES PROGRAMS &

ABORIGINAL & TORESS STRAIT ISLANDER PLAY GROUP CO-ORDINATOR

BCRG is a non-profit community managed organisation which has been dedicated to working with children and families for over 34 years.

We are seeking a motivated and experienced program co-ordinator to facilitate programs that support and enhance the development and wellbeing of Aboriginal and Torres Strait Islander children from 0-12 years and their families. The successful applicant will have skills and experience building rapport and trust with local Aboriginal communities. The role includes coordinating, planning, and facilitating a weekly playgroup, two primary school cultural programs and a family connect to culture group, providing cultural experiences and activities and referral support to children and families that may need assistance. A strong sense of community connection is essential, along with excellent communication and support skills.

SALARY: PART TIME POSITION, 2 year contract, 24 hours over 4 days per week, SCHCADS Award level 5, pay point 3, \$44.89 – level 6, pay point 2, \$47.95 based on experience + Leave loading and super. The program has confirmed funding until June 2024 with the possibility of extension for a further 2 years.

Please submit your Resume and application letter outlining the following essential selection criteria

Essential Criteria

1. The successful applicant will be of Aboriginal and/or Torres Strait Islander descent; identify as an Australian Aboriginal and/or Torres Strait Islander; be accepted as an Australian Aboriginal and/or Torres Strait Islander in the community in which he/she lives or has lived. This is a genuine occupational qualification as described under Section 14(d) of the Anti-Discrimination Act 1977 (NSW).
2. A degree level qualification in Social Work, Community Welfare and or equivalent which gives eligibility for full membership of the Australian Association of Social Workers
3. Experience Co-ordinating and facilitating community groups
4. Extensive experience working with children 0-12 years and their families to improve health and wellbeing

5. Sound understanding of the issues affecting Aboriginal and/or Torres Strait Islander people
6. An excellent ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander people of all ages and share cultural knowledge and experience
7. Strong advocacy and support skills working in vulnerable communities
8. Good organisational skills
9. High level verbal and written communication skills
10. Good computer skills e.g., Microsoft Word, email
11. Current Working with Children and Federal Police Check Clearance
12. It is an essential requirement of the role that successful applicants will be fully vaccinated according to the NSW Health Department Guidelines
13. Current unrestricted driver's license and use of a comprehensively insured car for work purposes

COVID19 Vaccination

At BCRG, the safety and wellbeing of our employees, the children in our care and their families remains our highest priority. It is a condition of employment that BCRG staff members are required to hold a full COVID-19 vaccination certificate.

How to apply

Email your current CV including a cover letter addressing all selection criteria and two recent work referees to eo@bcrg.org.au

The closing date for this role is 20 May 2022

This position is identified for Aboriginal people and exemption is claimed under 14d of the Anti-Discrimination Act 1977

BCRG is committed to EEO, the Principle of Cultural Diversity, Access and Equity and Ethical Practice. Relevant working with children and Federal Police checks will be required before appointment to the position.

If you have any further questions please contact Louise Scarcella, Executive Officer on eo@bcrg.org.au or [9796 2931](tel:97962931)