

# BE AMBITIOUS

## STATEMENT OF ATTAINMENT IN VOLUNTEERING IN COMMUNITY SERVICES



**Course Number 900-81506V01**

**This volunteering skill set is for people who are providing a volunteer service in a structured volunteer program in a community organisation.**

### **COURSE DESCRIPTION:**

This is a 12 week course offered online and includes 4 face-to-face workshops delivered in a community organisation, at TAFE Digital or via skype. The course also includes ongoing teacher support.

**Students need to be volunteering in a community organisation to apply or start volunteering in the first 4 weeks of the course.**

### **UNITS:**

- Be an effective volunteer CHCVOL001
- Organise workplace information BSBINM301

### **COURSE COST:**

This Statement of Attainment is funded by the NSW Government through Smart and Skilled for **eligible participants.\***

### **COURSE OUTCOMES:**

Students will develop skills & knowledge including:

- Understanding the rights and responsibilities of volunteering
- Communicating with clients, colleagues and management
- Collecting and managing client and other workplace information
- Completion of 20 hours of volunteer work

### **PATHWAY:**

This course is a direct pathway to the Certificate III in Community Services.

### **FOR MORE INFORMATION**

#### **COURSE SNAPSHOT**

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**Duration:** 12 weeks including 4 workshops delivered in the classroom or via skype.

**Location:** Offered online and workshops via skype or in a community organisation. Location to be advised each term.

#### **Information and Enrolment Session**

Date: Wed 26 February 2020

Time: 11am

Venue: TAFE Digital  
51 Wentworth Rd Strathfield

#### **Course start date:**

4 workshops are on 4 March, 18 March, 8 April and 29 April from 10am to 2pm. .

**Enquiries: Contact TAFE Digital**  
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### **CONTACT US TODAY**

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