# BE AMBITIOUS

# **BE A SKILL SEEKER** WITH DIGITAL LITERACY AND EMPLOYMENT TRAINING

ENROL IN CSO5555-V01 TAFE STATEMENT IN EDUCATION AND EMPLOYMENT PATHWAYS

# COURSE DESCRIPTION:

The TAFE Statement in Education and Employment Pathways training course will provide you with an introduction into digital literacy, as well as an opportunity to develop and enhance your employability skills.

Throughout the course, you will have an opportunity to learn about Office 365 including, word processing, email, spreadsheets, and slideshow presentation. Students will also develop the skills and knowledge to apply for jobs.

# THIS COURSE ALSO PROVIDES:

Learning resources to assist you with your learning and much more.

## COURSE OUTCOMES:

By successfully completing this course, students will be able to effectively participate in a vocational education learning environment.

#### COURSE UNITS:

- CSO5555A Access information about desired education and/or vocational training options from a variety of sources
- CSO5555B Vocational taster (Digital Literacy)
- CSO5555C Develop a basic awareness of workplace practices

## PLEASE NOTE:

Students must have a USI (Unique Student Identifier) to enrol. To obtain one, please visit www.usi.gov.au

#### **COURSE SNAPSHOT**

Location: Online

#### Course:

TAFE Statement in Education and Employment Pathways (CSO5555-V01)

#### **Course Delivery:**

Commencing on Monday 3 August 2020, this online class is delivered over a period of 8 weeks..

Time: 9:30am to 1:30pm

#### Cost:

Government subsidised course. Eligibility criteria applies.\* For more information, please visit: tafensw.edu.au/enrol/fees

To enrol, or for more information, please contact your local TAFENSW on 131 601, or visit **tafensw.edu.au** 

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**CONTACT US TODAY** 

🔇 131 601 🕟 tafensw.edu.au /access-education



This document is correct at the time of printing: June 2020. \*Terms and conditions may apply.